

### Statement Regarding Potential Recruiting Fraud

If you are applying for a job at BGIS Global Integrated Solutions (BGIS), be aware that fraudulent job offers are being made by individuals, organizations, Internet sites and social media accounts. The perpetrators attempt to use these fraudulent job offers to obtain personal and financial information.

It is important that as a job seeker you are aware of this activity, so you do not fall victim to this fraudulent behaviour.

#### Some Key Ways to Recognize Potential Recruiting Fraud:

- The job posting contains spelling and grammatical errors and appears to be written by someone not fluent in the native language of the job posting.
- BGIS does not make unsolicited job offers. Ensure that you have applied for a job at BGIS Global Integrated Solutions via our corporate career site at [BGIS | Careers at BGIS | Discover Exciting Opportunities](#)
- An email claiming to be from BGIS will come from an @BGIS.com email address only and no other domains such as “@live.com”, “@yahoo.com”, “@gmail.com”, or any other personal email account.
- BGIS does not request fees from applicants as part of the job application or hiring process. Be suspicious if asked to pay processing, travel, or visa fees, or are asked to provide credit card information or banking details. BGIS does not request money from applicants or offer to send checks for training, equipment, etc. as part of the recruiting process.
- If visa processing is required, this will only be initiated as a final step in the recruitment process once a job offer has been accepted. The visa approval process is lengthy. Be suspicious if you are asked to immediately fill in a visa application, pay a fee and/or are told that approval will be completed within a short period.
- BGIS only conducts job interviews in person, by telephone, or via Microsoft Teams. Be suspicious if you are invited to interview for a BGIS job through a chat room or instant messaging.

If you believe you have been involved in recruiting fraud you are encouraged to report the matter to local authorities and take the following steps:

#### Canada

- File an incident report at <https://www.publicsafety.gc.ca/cnt/ntnl-scr/cbr-scr/rprt-en.aspx>
- Contact the Royal Canadian Mounted Police at <http://www.rcmp-grc.gc.ca/scams-fraudes/index-eng.htm> and/or file an incident report with the Canadian Anti-Fraud Centre by calling 1-888-495-8501 or online through its Fraud Reporting System: <https://www.services.rcmp-grc.gc.ca/?ipeReferer=CAF CFRS>
- Contact your local police to report the fraud.
- Contact your bank or credit card company to close your account and dispute any charges related to the fraud.
- Change your online account passwords.