

## Environmental Instructions to Vendors

<p><b><u>Environmental Incident Reporting</u></b></p>	<ul style="list-style-type: none"> <li>▪ Have knowledge of environmental incident definition as defined in Table 1 below and their appropriate response as detailed in the procedure <a href="#">Environmental Incident Response Procedure</a></li> <li>▪ If you notice or suspect an environmental incident, immediately report the situation to:             <ul style="list-style-type: none"> <li>○ Bell CR&amp;E via the Enviro-line at <b>1-877-BELL-ENV (1-877-235-5368)</b> and to</li> <li>○ BGIS O&amp;M Solutions Inc. Client Service Centre at <b>1-800-363-2920</b>.</li> </ul> </li> </ul>
<p><b><u>Training and Qualification of Employees</u></b></p>	<ul style="list-style-type: none"> <li>▪ The supplier will ensure its employees, agents, suppliers, subcontractors and affiliates are adequately trained and, where required under Environmental Laws, duly accredited or certified to enable them to fulfill their environmental obligations.</li> </ul>
<p><b><u>Petroleum Product Spill Response Instructions</u></b></p>	<ul style="list-style-type: none"> <li>▪ In case of petroleum product spill, vendors shall abide by the instructions as posted on <a href="#">Petroleum Product Spill Response</a>.</li> </ul>
<p><b><u>Contaminated Soil</u></b></p>	<ul style="list-style-type: none"> <li>▪ As soon as you believe you have discovered contaminated soil and/or water, stop the work immediately and inform your BGIS O&amp;M Solutions Inc. contact without delay.</li> </ul>
<p><b><u>Management of Waste and Clean-up</u></b></p>	<ul style="list-style-type: none"> <li>▪ The vendor shall maintain the location in a safe and tidy condition and free from the accumulation of waste products and debris (including hazardous waste) caused by the deliverable.</li> <li>▪ At their costs, vendors shall remove and properly dispose of waste products and debris (including hazardous wastes) caused by the supplier to the satisfaction of BGIS O&amp;M Solutions Inc and the Customer.</li> </ul>
<p><b><u>Management of Hazardous Wastes</u></b></p>	<ul style="list-style-type: none"> <li>▪ Verify if PCBs are present before proceeding with the disposal of any potential PCB containing material (transformer, ballast, cables, etc.).</li> <li>▪ In the presence of PCB, ensure material is disposed of in accordance with regulations and notify BGIS O&amp;M Solutions Inc. (<a href="#">PCB Containing Equipment Management</a>)</li> <li>▪ Ensure that removal of wet cell batteries is done in a manner that prevents damage to the batteries and/or sulfuric acid spill.</li> <li>▪ Cleaning of oil/water separators and fuel tanks must be conducted in secure, safe manner and necessary precaution must be taken to prevent hazardous materials from finding their way to the natural environment.</li> <li>▪ If the presence of an asbestos-containing material is suspected, stop the work and immediately contact BGIS O&amp;M Solutions Inc.</li> </ul>
<p><b><u>Transportation of Hazardous Wastes Generated from Bell Sites</u></b></p>	<ul style="list-style-type: none"> <li>▪ Except for Ontario sites, obtain and provide your BGIS O&amp;M Solutions Inc. contact with the Bill of Lading and Disposal Certificate for all hazardous wastes generated from a Bell site and transported off this site.</li> </ul> <p><i>Particular requirements for the Province of Ontario</i></p> <ul style="list-style-type: none"> <li>▪ Waste haulers to complete the hazardous waste manifest via RPRA. (<a href="#">Hazardous Materials-Waste Manifest Memo</a>)</li> <li>▪ If BGIS O&amp;M Solutions Inc. did not already provide the waste hauler with a generator number, contact BGIS O&amp;M Solutions Inc. to request waste generator number for the subject sites and appropriate waste class.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Remember that BGIS O&amp;M Solutions Inc. is not the wastes generator. The generator is the owner or tenant of the site.</li> <li>▪ Mailing address to be filled in the section A of the manifest is always to be:  Bell Canada, Corporate Responsibility &amp; Environment,  671 de la Gauchetière Ouest, 12th Floor  Montreal, Quebec  H3B 2M8</li> </ul>
<p><b><u>Pest Control and Use of Pesticides</u></b></p>	<ul style="list-style-type: none"> <li>▪ Prior to applying any pest control methods, the supplier must verify whether the species (animal, vegetation, insects, etc.) is listed as an endangered or threatened species as per federal or provincial laws. No person shall kill, harm, harass, capture or take an individual of a wildlife species that is listed as an endangered species or a threatened species.</li> <li>▪ For any use of pesticides or pest control, refer to Table 2.</li> </ul>
<p><b><u>Products, Materials and Equipment</u></b></p>	<ul style="list-style-type: none"> <li>▪ The supplier shall use products, materials and equipment that meet at least one of the environmental programmes/certifications recognized by the US Environmental Protection Agency (“US EPA”) and Environment Canada (“EC”): <ul style="list-style-type: none"> <li>○ Green Seal certified</li> <li>○ Environmental Choice certified</li> <li>○ California Air Resources Board Volatile Organic Compound</li> <li>○ U.S. EPA Comprehensive Procurement Guidelines</li> <li>○ California Air Resources Board</li> <li>○ Carpet and Rug Institute Green Label Testing Program</li> <li>○ U.S. EPA standards for the specific engine size</li> </ul> </li> <li>▪ The supplier must obtain approval from his BGIS O&amp;M Solutions Inc. contact before using a new product, material or equipment for operation activities that could impact the environment.</li> </ul>
<p><b><u>Management of Halocarbon (refrigerant and fire extinguisher systems)</u></b></p>	<ul style="list-style-type: none"> <li>▪ Technicians working on circuits of any halocarbon containing equipment must be trained and certified as per applicable regulations.</li> <li>▪ Vendors working on halocarbon containing equipment shall abide by the following instructions: <a href="#">Halocarbon containing systems.</a></li> </ul>

**Table 1:** List of Typical Environmental Incidents

<b>Type of Incident</b>	<b>Description</b>	<b>Examples</b>
<b>Environmental Emergencies</b>	Spills, fires or explosions	<ul style="list-style-type: none"> <li>▪ Uncontrolled diesel or gasoline leak</li> <li>▪ Release of acid from a battery into the natural environment</li> <li>▪ Fire of hazardous material</li> <li>▪ Battery explosion / Thermal runaway</li> </ul>
<b>Small Spills or Gas Releases</b>	Small spills or release that did not reach a sensitive element	<ul style="list-style-type: none"> <li>▪ Small diesel leak on the asphalt of a company property</li> <li>▪ Small hydraulic oil spill on public road</li> <li>▪ Glycol spill from a truck after an accident</li> <li>▪ Acid spill from a battery contained on concrete floor</li> </ul>
<b>Government Inspections and Infractions</b>	Federal, provincial or municipal environmental legal infraction or inspection	<ul style="list-style-type: none"> <li>▪ Work conducted without proper governmental approval</li> <li>▪ Non-respect of a Certificate of Approval</li> <li>▪ Damage to fauna habitat or flora</li> <li>▪ Inappropriate disposal of HazMat</li> <li>▪ Inappropriate shipping documents for HazMat disposal</li> <li>▪ Noise production exceeding the limit allowed according to the municipal by-law</li> </ul>
<b>Public Complaints</b>	Customer complaint, group complaint or poor press coverage	<ul style="list-style-type: none"> <li>▪ Tree pruning, or other complaints related to vegetation (use of pesticide, uncontrolled weeds, etc.)</li> <li>▪ Property contamination</li> <li>▪ Noise from HVAC, power generators or outside plant equipment</li> </ul>

**Table 2 Pest Control and Use of Pesticides**

