



**Instructions:** Please complete **Part One** and **Part Two**.

<b>Supplier Legal Company Name</b>	
<b>Supplier Company Address</b>	
<b>Print Name and Title of Signing Authority</b>	
<b>Email and Phone number</b>	
<b>Authorized Signature</b>	

**Email address for Remittance Advice:**

**Please complete the following information and attach a copy of void cheque or bank letter:**

**BANK ACCOUNT INFORMATION:**  
**CAD\$ BANK ACCOUNT #**

[illegible]

Account Number

[illegible][illegible]

--	--	--	--	--	--	--	--	--	--	--	--	--	--

Account Number

[illegible][illegible]

## EFT Security Questionnaire

*In order to **protect your company**, BGIS would like to make sure that this request was authorized by your company. Please also complete the form below and answer the security questions below to validate the request. Please be advised that if you are not the supplier contact in our system of records, we will also be validating this information with the supplier contact in our system. **Thank you for your co-operation!***

### Security Questions

<b>Please provide your Company Tax Registration Number / Taxpayer Identification Number</b>	
<b>Is the Person who completed the EFT bank set up form works for the company?</b>	Yes                  No
<b>Is the Person who signed the EFT bank set up form is authorized to consent for EFT set up for your company</b>	Yes                  No
<b>Provide any Invoice Number, Date, and Amount issued by your Company to BGIS previously (if applicable)</b>	Invoice Number: _____ Invoice Date: _____ Invoice Amount: _____
<b>Provide any Payment Number, Date (cheque), and Amount issued by BGIS to your Company previously (if applicable)</b>	Number: _____ Date: _____ Amount: _____
<b>Please provide details of the person who completed this form</b>	Name: _____ Title: _____ Email: _____ Phone: _____ Date: _____

**Please email your completed consent form and “Void Cheque” to [EFT@bgis.com](mailto:EFT@bgis.com).**