

## Environmental instructions to vendors

<p><b><u>Environmental incident reporting</u></b></p>	<ul style="list-style-type: none"> <li>▪ Have knowledge of environmental incident definition as defined in Table 1 and their appropriate response (revise <a href="#">Environmental Incident Response Procedure</a>)</li> <li>▪ If you notice or suspect an environmental incident, immediately report the situation to:             <ul style="list-style-type: none"> <li>○ Bell CR&amp;E via the Enviro-line at <b>1-877-BELL-ENV (1-877-253-5368)</b> and to</li> <li>○ BGIS O&amp;M Solutions Inc. Client Service Centre at <b>1-800-363-2920.</b></li> </ul> </li> </ul>
<p><b><u>Training and Qualification of Employees</u></b></p>	<ul style="list-style-type: none"> <li>▪ The supplier will ensure its employees, agents, suppliers, subcontractors and affiliates, are adequately trained and, where required under Environmental Laws, duly accredited or certified to enable them to fulfill the environmental obligations.</li> </ul>
<p><b><u>Petroleum product spill response instructions</u></b></p>	<ul style="list-style-type: none"> <li>▪ In case of petroleum product spill, vendors shall abide by the instructions as posted on <a href="#">Petroleum Product Spill Response</a>.</li> </ul>
<p><b><u>Contaminated soil</u></b></p>	<ul style="list-style-type: none"> <li>▪ As soon as you believe you have discovered contaminated soil and/or water, stop the work immediately and inform your BGIS O&amp;M Solutions Inc. contact.</li> </ul>
<p><b><u>Management of waste and clean-up</u></b></p>	<ul style="list-style-type: none"> <li>▪ The vendor shall maintain the location in a safe and tidy condition and free from the accumulation of waste products and debris (including hazardous waste) caused by the deliverable.</li> <li>▪ At its costs, the vendor shall remove and properly dispose of waste products and debris (including hazardous waste) caused by the supplier to the satisfaction of BGIS O&amp;M Solutions Inc and the Customer.</li> </ul>
<p><b><u>Management of hazardous waste</u></b></p>	<ul style="list-style-type: none"> <li>▪ Verify if PCBs are present before proceeding with the disposal of any potential PCB containing material (transformer, ballast, cables, etc.).</li> <li>▪ In the presence of PCB, ensure material is disposed of in accordance with regulations and notify BGIS O&amp;M Solutions Inc. (<a href="#">PCB Containing Equipment Management</a>)</li> <li>▪ Ensure that removal of wet cell batteries is done in a manner that prevents damage to the batteries and/or spill.</li> <li>▪ Cleaning of oil/water separators and fuel tanks must be conducted in secure, safe manner and necessary precaution must be taken to prevent hazardous materials from finding their way to the natural environment.</li> <li>▪ If the presence of an asbestos-containing material is suspected, stop the work and immediately contact BGIS O&amp;M Solutions Inc.</li> </ul>
<p><b><u>Transportation of hazardous waste generated from Bell sites</u></b></p>	<ul style="list-style-type: none"> <li>▪ Except for Ontario sites, obtain and provide your BGIS O&amp;M Solutions Inc. contact with the Bill of Lading and Disposal Certificate for all hazardous waste generated from a Bell site and transported off this site.</li> </ul> <p><i>Particular requirements for Province of Ontario</i></p> <ul style="list-style-type: none"> <li>▪ Waste haulers to complete the waste manifest. (<a href="#">Hazardous Materials-Waste Manifest Memo</a>)</li> <li>▪ If BGIS O&amp;M Solutions Inc. did not already provide the waste hauler with a generator number, contact BGIS O&amp;M Solutions Inc. to request waste generator number for the subject sites and appropriate waste class.</li> <li>▪ Remember that BGIS O&amp;M Solutions Inc. is not the generator of the waste. The generator is the owner or tenant of the site.</li> <li>▪ Mailing address to be filled in the section A of the manifest is always to be:</li> </ul>

	<p>Bell Canada, Corporate Responsibility and Environment, 671 de la Gauchetiere Ouest, 12th Floor Montreal, Quebec H3B 2M8</p> <ul style="list-style-type: none"> <li>▪ The waste hauler will request a representative of the generator (usually BGIS O&amp;M Solutions Inc. or our designate) to complete and sign the consignor certification area of Section A.</li> <li>▪ Once completed, the waste hauler will send, within 3 business days, copy 1 (white) to the Ministry of Environment (MOE) at the address identified on the waste manifest and give copy 2 (green) to its BGIS O&amp;M Solutions Inc. representative.</li> <li>▪ The waste receiver will mail copy 6 (brown) to the mailing address identified in section A of the waste manifest, that being Bell Canada's CR&amp;E.</li> <li>▪ The remaining copies accompany the waste in its journey to the waste disposal site. Each step in the transportation and disposal process is documented with the Waste Manifest.</li> </ul>
<p><b><u>Pest control and use of pesticide</u></b></p>	<ul style="list-style-type: none"> <li>▪ Prior to applying any pest control methods, the supplier must verify whether the species (animal, vegetation, insects, etc.) is listed as an endangered or threatened species as per federal or provincial laws. No person shall kill, harm, harass, capture or take an individual of a wildlife species that is listed as an endangered species or a threatened species.</li> <li>▪ For any use of pesticides or pest control, refer to Table 2.</li> </ul>
<p><b><u>Products, materials and equipment</u></b></p>	<ul style="list-style-type: none"> <li>▪ The supplier shall use products, materials and equipment that meet at least one of the environmental programmes/certifications recognized by the US Environmental Protection Agency ("US EPA") and Environment Canada ("EC"): <ul style="list-style-type: none"> <li>○ Green Seal certified</li> <li>○ Environmental Choice certified</li> <li>○ California Air Resources Board Volatile Organic Compound</li> <li>○ U.S. EPA Comprehensive Procurement Guidelines</li> <li>○ California Air Resources Board</li> <li>○ Carpet and Rug Institute Green Label Testing Program</li> <li>○ U.S. EPA standards for the specific engine size</li> </ul> </li> <li>▪ The supplier must obtain approval from his BGIS O&amp;M Solutions Inc. contact before using a new product, material or equipment for operation activities that could impact the environment.</li> </ul>
<p><b><u>Management of halocarbon (refrigerant and fire extinguisher systems)</u></b></p>	<ul style="list-style-type: none"> <li>▪ Technicians working on halocarbon circuit of any halocarbon containing equipment must have successfully completed the BGIS O&amp;M Solutions Inc. halocarbon training.</li> <li>▪ Vendors shall abide by the instructions detailed in the appropriate ODS relating documents: <a href="#">Refrigeration and air-conditioning systems</a> and <a href="#">Fire extinguishing systems</a>.</li> </ul>

**Table 1:** List of typical environmental incidents

<b>Type of Incident</b>	<b>Description</b>	<b>Examples</b>
<b>Environmental emergencies</b>	Spills, fires or explosions	<ul style="list-style-type: none"> <li>▪ Uncontrolled diesel or gasoline leak</li> <li>▪ Release of acid from a battery into the natural environment</li> <li>▪ Fire of hazardous material</li> <li>▪ Battery explosion / Thermal runaway</li> </ul>
<b>Small spills or gas releases</b>	Small spills or release that did not reach a sensitive element	<ul style="list-style-type: none"> <li>▪ Small diesel leak on the asphalt of a company property</li> <li>▪ Small hydraulic oil spill on public road</li> <li>▪ Glycol spill from a truck after an accident</li> <li>▪ Acid spill from a battery contained on concrete floor</li> </ul>
<b>Government inspections and infractions</b>	Federal, provincial or municipal environmental legal infraction or inspection	<ul style="list-style-type: none"> <li>▪ Work conducted without proper governmental approval</li> <li>▪ Non-respect of a Certificate of Approval</li> <li>▪ Damage to fauna habitat or flora</li> <li>▪ Inappropriate disposal of HazMat</li> <li>▪ Inappropriate shipping documents for HazMat disposal</li> <li>▪ Production of noise above municipal bylaw</li> </ul>
<b>Public complaints</b>	Customer complaint, group complaint or poor press coverage	<ul style="list-style-type: none"> <li>▪ Tree pruning, or other complaints related to vegetation (use of pesticide, uncontrolled weeds, etc.)</li> <li>▪ Property contamination</li> <li>▪ Noise from HVAC, power generators or outside plant equipment.</li> </ul>

**Table 2** Pest control and use of pesticides

<u>Vegetation Control</u>	<u>Insect Control</u>	<u>Animal Control</u>
<ul style="list-style-type: none"> <li>▪ The use of pesticides is prohibited at all times for esthetic purposes on properties owned, leased, or managed by Bell Canada, or to control endangered or threatened species, or where otherwise prohibited by municipal by-laws.</li> <li>▪ For sites on which pests of vegetation origin must be eradicated, mechanical/physical methods (such as pruning and clearing, etc.) must take priority over the use of pesticides.</li> <li>▪ If mechanical and physical methods are not working, only reduced-risk pesticides (low impact and containing no persistent organic pollutants) must be used.</li> </ul>	<ul style="list-style-type: none"> <li>▪ For sites on which pest of insect origin must be eradicated, mechanical/physical methods (such as nest removal, strong spray of water, etc.) must take priority over the use of pesticides.</li> <li>▪ If mechanical and physical methods are not working, only reduced-risk pesticides (low impact and containing no persistent organic pollutants) must be used.</li> </ul>	<ul style="list-style-type: none"> <li>▪ For sites on which pests of animal origin must be eradicated, mechanical/physical methods (such as mechanical traps) must take priority over other control methods.</li> <li>▪ If mechanical and physical methods are not working, biological pest control methods (such as predator urine, repellent, etc.) can be used and must take priority over the use of chemical products.</li> <li>▪ If biological methods fail, only reduced-risk pesticides (low impact and containing no persistent organic pollutants) must be used.</li> </ul>
<ul style="list-style-type: none"> <li>▪ If low impact pesticides fail and regular pesticides use is required, approval from BGIS O&amp;M Solutions Inc. must be obtained first. Evidence of previous methods failing will be required.</li> <li>▪ Any person responsible for carrying out work involving the application of pesticides must hold any permit and certificate issued by the provincial bodies involved.</li> <li>▪ Those responsible for applying pesticides must demonstrate that they have the training required to use the pesticides in a manner that respects the environment.</li> <li>▪ It is the service providers' responsibility to ensure that applicable federal/provincial and municipal regulations about pesticides are complied with.</li> </ul>		