

COVID-19 BGIS SUPPLIER REQUIREMENTS UPDATE – JUNE 5, 2020

Please ensure this message is shared across your organization's key stakeholders.

Dear Valued Suppliers,

On behalf of the entire BGIS leadership team and our clients, we would like to take this opportunity to thank each of your organizations and employees for your ongoing support in responding to the COVID-19 pandemic. We appreciate the efforts taken to maintain the safeguards at our client sites to protect all your workers and occupants of the sites in order to support the continuity of our client's respective businesses. During this continued state of emergency we wish to remind you of the following critical requirements for all our Suppliers:

Suppliers will inform their local BGIS contact immediately following a suspected or confirmed COVID-19 case of an employee who has visited BGIS managed facility within the past 48 hrs. This also includes suspected and confirmed cases of supplier employee's household members.

Suppliers will ensure their employees self-isolate for 14 days, or until test results confirm negative for COVID-19 and symptoms are no longer present:

- all Suppliers' employees upon return from any international travel;
- all Suppliers' employees whose household member has returned from any international travel;
- all Suppliers' employees who have had contact with person who has tested positive for COVID-19;
- all Suppliers' employees who are showing symptoms of illness consistent with COVID-19;

All BGIS Supplier employees will wear a facial covering when entering and working in an area where social distancing cannot be sustained.

All BGIS Suppliers are furnishing the necessary PPE and training on the effective application and use to their employees to ensure they can complete their tasks safely

In addition, we expect that our suppliers are implementing means to confirm and track daily that their employees are "fit for duty" specifically in regard to being free of Covid-19 symptoms. Under no circumstances are supplier employees to be entering BGIS managed facilities if they are exhibiting symptoms.

Please feel free to contact me or your local BGIS representative if you have any questions.

Thanks again for your dedication, cooperation and support.



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